

**DESIGNATION OF ADMINISTRATIVE EMPLOYEES
TO RECEIVE CRIMINAL WITNESS SUBPOENAS
ON LAW ENFORCEMENT OFFICERS**

WHEREAS, Section 48.031 of the Florida Statutes authorizes the “agency head” of law enforcement officers employed by the City of Lakeland, Florida Police Department to, *inter alia*, designate administrative employees to accept or decline to accept service of criminal witness subpoenas for law enforcement officer employees who are to testify in an official capacity in a criminal case,

WHEREAS, I am the “agency head” of the place of employment for City of Lakeland, Florida Police Department officers, and

WHEREAS, Section 48.031 of the Florida Statutes further authorizes the referenced “agency head” to “...determine the days of the week and the hours that service may be made at the witness’s place of employment”

I HEREBY DESIGNATE the following City of Lakeland, Florida Police Department administrative employees to accept or decline to accept service of criminal witness subpoenas, as permitted under the law:

AMY HAAR

STEPHANIE ROBINSON

LINDSEY MORRIS

DEREK BROADHEAD

ANGELA KAISER

REBECCA SWICK

MELINDA MORRIS

I FURTHER DETERMINE the days of the week and the hours that service of criminal witness subpoenas may be made, as contemplated herein, are Monday through Friday, inclusive, during the hours 8:30 a.m. through 12:00 noon, and 1:00 p.m. through 4:30 p.m., exclusive of

holidays recognized by the City of Lakeland, Florida as paid leave for non-law enforcement employees; a class to which all designated employees belong.

THIS DESIGNATION shall be effective on the date provided below and shall remain in effect until such further designation by me.

DATED this 5th day of September, 2007.

(SIGNED)

ROGER BOATNER, CHIEF OF POLICE